



Artists in the Schools Program Final Report Form

Northwest Regional Arts Council - NWRDC - 115 South Main - Warren, MN 56762

This form is due within 60 days of project completion. Please type or print with black ink.

1. School (Name, Address, Phone)

2. Artist Name(s) _____

Dates of School Activity _____

Dates of Community Activity _____

Contact:

3. Brief Project Description

4. Actual Participant and Audience Numbers

Student Participants/Audience _____

Teacher/Adult Participants _____

Adult Audience Actual _____

5. List your project goals as described in your application and indicate how well those goals were met. Describe the project's impact on your school and on the community.

6. Did the project differ from the description in the grant application or lesson plan in any way? If so, please describe.

For Office Use:

Application # _____

Due Date _____

Date Received _____

Grant Award _____

Profit (Loss) _____

Credit Line _____

Audience _____

Artists _____

Approval _____

Comments:

7. What methods did you use to evaluate your project? (Examples: Size of audience, participant questionnaires, personal observations of activities, etc.)
8. a. Describe the publicity and promotional efforts for this project.
 b. Submit evidence of use of the credit line described on the Arts Grant Contract.
 c. Attach any information such as schedule of activities, photos, clippings, programs, etc.

9. Name and describe the participation of other groups involved as co-sponsors or recipients of specific services.

10. Budget

	Estimated	Actual
Artist Fees	\$ _____	\$ _____
Supplies and Materials	\$ _____	\$ _____
Transportation and Subsistence	\$ _____	\$ _____
Publicity	\$ _____	\$ _____
TOTAL PROJECT COST	\$ _____	\$ _____
CASHMATCH	\$ _____	\$ _____
NWRDC GRANT	\$ _____	\$ _____
TOTAL SUPPORT FOR PROJECT	\$ _____	\$ _____

Please describe any changes between the estimated and actual figures below.

11. Provide any suggestions for improved NWRDC services.

12. Certification: We certify the information in this report is true and correct to the best of our knowledge.

Authorizing Official

 Typed Name Title Signature Date

Project Director

 Typed Name Title Signature Date