



# Arts Project Grant Final Report Form

Northwest Minnesota Arts Council - NWRDC - 115 South Main - Warren, MN 56762

**This form is due within 60 days of project completion. Please type.**

**1. Grant Recipient** (Name, Address, Phone)

**2. Brief Project Description** (Names, dates)

**Contact:**

**Number of Performances/** \_\_\_\_\_  
**Days of Exhibition** \_\_\_\_\_

**3. Fiscal Agent** (If Applicable)

**4. Adult Artists Participating** \_\_\_\_\_

**Adult Audience** \_\_\_\_\_

**Children/Youth Participating** \_\_\_\_\_

**Children/Youth Audience** \_\_\_\_\_

**5. List your project goals as described in your application and indicate how well those goals were met. Describe the project's impact on your organization and on the audience/participants served.**

**For Office Use:**

**Application #** \_\_\_\_\_ **Due Date** \_\_\_\_\_ **Date Received** \_\_\_\_\_

**Grant Award** \_\_\_\_\_ **Profit (Loss)** \_\_\_\_\_ **Credit Line** \_\_\_\_\_

**Audience** \_\_\_\_\_ **Artists** \_\_\_\_\_ **Approval** \_\_\_\_\_

**Comments:**

6/07



## Budget Summary

- A. Use figures from the total column of your application for "Estimated Budget".
- B. If in-kind is used, an "In-Kind Voucher" must be submitted documenting cash values.
- C. Actual in-kind can not be greater than 25% of the Total Project Cost.
- D. Actual in-kind can not exceed the amount originally budgeted.

	ESTIMATED BUDGET		ACTUAL BUDGET	
	CASH	IN-KIND	CASH	IN-KIND
Artist Fees or Contracts				
Salaries or Wages				
Supplies or Materials				
Transportation or Subsistence				
Publicity				
Rental				
Other				
<b>TOTAL PROJECT COST</b>				
Earned Income		XXXXXX		XXXXXX
Cash		XXXXXX		XXXXXX
Other Grants		XXXXXX		XXXXXX
NWRDC Grant		XXXXXX		XXXXXX
In-kind Contributions	XXXXXX		XXXXXX	
<b>TOTAL PROJECT INCOME</b>				

**Provide an explanation for any significant differences between budgeted and actual costs and income.**

**Certification:** We certify the information in this report is true and correct to the best of our knowledge.

**Authorizing Official**

\_\_\_\_\_  
 Typed Name                      Title                                      Signature                                      Date

**Fiscal Agent**

\_\_\_\_\_  
 Typed Name                      Title                                      Signature                                      Date

**Project Director**

\_\_\_\_\_  
 Typed Name                      Title                                      Signature                                      Date